

eTranscript California

Electronic Transcripts for California

Overview, Features & Workflow

2012 Annual Workshop

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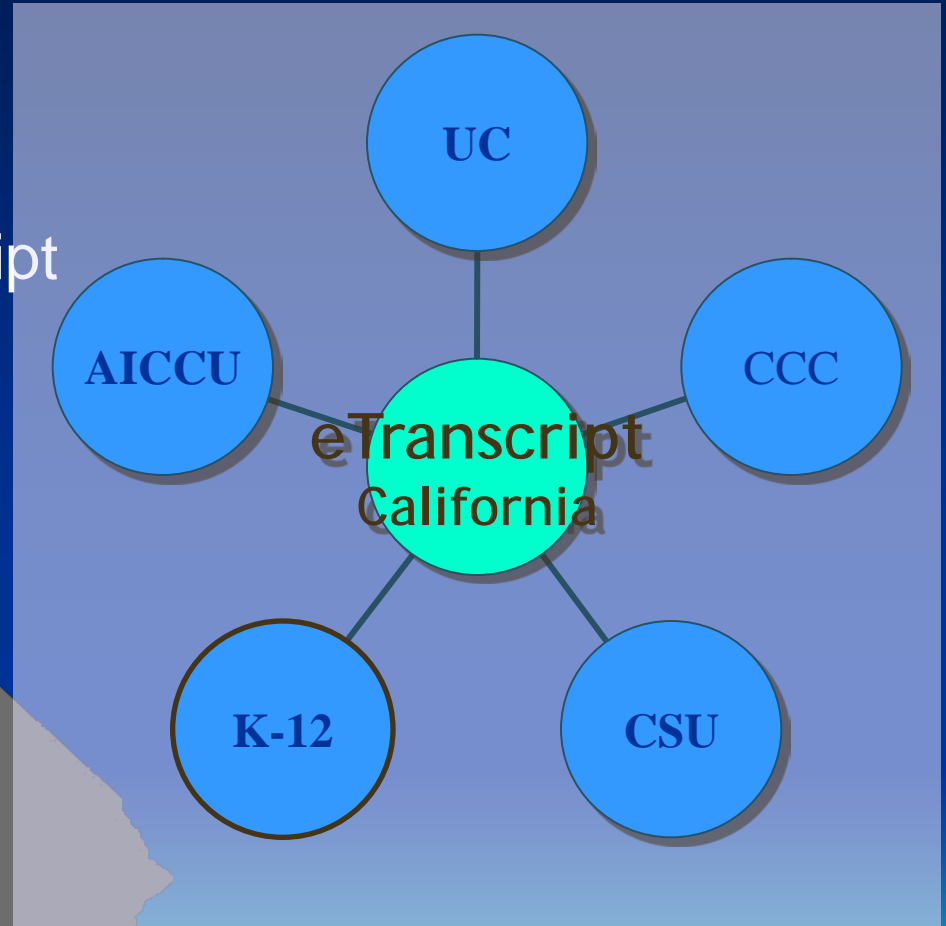
Agenda

- Power Point Overview
- Online Demo
- San Mateo College Processing



eTranscriptCA Exchange

- Secure web-based
- Statewide Electronic Transcript Exchange Program
- Institution to Institution
- Request & Delivery System



eTranscriptCA Status

- Launched into Production – July 2007
- Currently 78 Participants
- 46 California Community Colleges
- 18 California State University
- 9 University of California Campuses
- 5 Independents and for profits



CCC Institution Participants

American River

Bakersfield

Butte

Canada

Cerro Coso

Cerritos

Chaffey

College of San Mateo

College of the Sequoias

Cosumnes River

Crafton Hills

Cypress

El Camino

Evergreen Valley

Feather River

Folsom Lake

Fresno City

Fullerton

Glendale

Hartnell

LA City College

LA Harbor College

LA Mission College

LA Southwest College

LA Trade-Technical

LA Valley College

Merced

MiraCosta

Moorpark

Oxnard

Palomar

Pasadena

Pierce

Porterville

Reedley

Riverside

Sacramento City

San Bernardino Valley

San Jose City

Santa Barbara City

Santa Rosa

Shasta

Skyline

Southwestern

Ventura

West LA



non-CCC Institution Participants

- Cal Poly Pomona
- CSU Bakersfield
- CSU Channel Islands
- CSU Chico
- CSU Dominguez Hills
- CSU East Bay
- CSU Fullerton
- CSU Fresno
- CSU Long Beach
- CSU Monterey Bay
- CSU Northridge
- CSU Sacramento
- CSU San Bernardino
- CSU San Marcos
- CSU Stanislaus
- San Diego State
- San Francisco State
- San Jose State
- University So. Calif.
- National University
- University of Phoenix
- Fresno Pacific
- Concordia
- UC Berkeley
- UC Davis
- UC Irvine
- UC Los Angeles
- UC Merced
- UC Riverside
- UC San Diego
- UC Santa Barbara
- UC Santa Cruz



Need for Electronic Transcripts

- 2.9 million CCC students
- Students have become freeway flyers
- Nearly 10% of CCC students “swirl”
- Approx 57,000 CCC transfers to CSU 2010 - 11
- Approx 34,000 transfer apps to UC 2010 – 11
- \$5 to \$10+ per paper transcript sent x 2 or more
- Limited IT Resources – Need Automation



Reasons for Change

- 'Key' to easing the transfer process is transcript automation
- Demand for admission at all of California's colleges & universities has never been higher
- Demand to facilitate student success and graduation has also never been higher
- Efficiency gained from transcript automation can help meet these demands, while reducing the burden of budget reductions



Direct Student Benefits

- Faster Admissions Decisions
 - Streamlining the transfer process enables transfer credits to be more easily applied at Universities
 - Students get their admissions decisions sooner, allowing them more transfer options
 - Allowing the student more time to make their final decision



eTranscriptCA Benefits

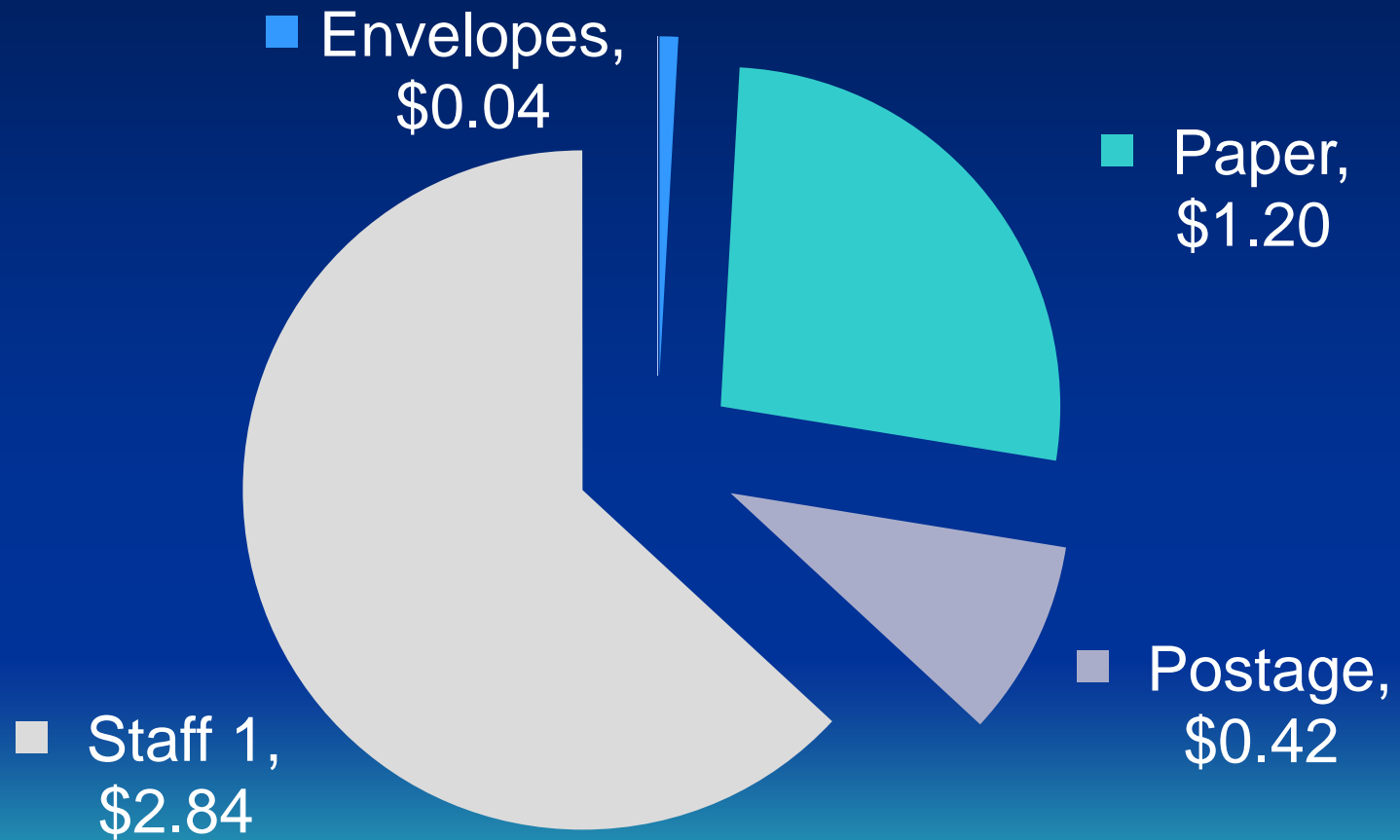
- Institution transcript requests
- Automated transcript fulfillment
- eTranscriptCA Data Dictionary facilitates communication
- Reduce transcript handling time, transcript paper consumption, and postage costs
- Facilitates improvements for student placement processes
- Standard views with legend for document management



Product Enhancements

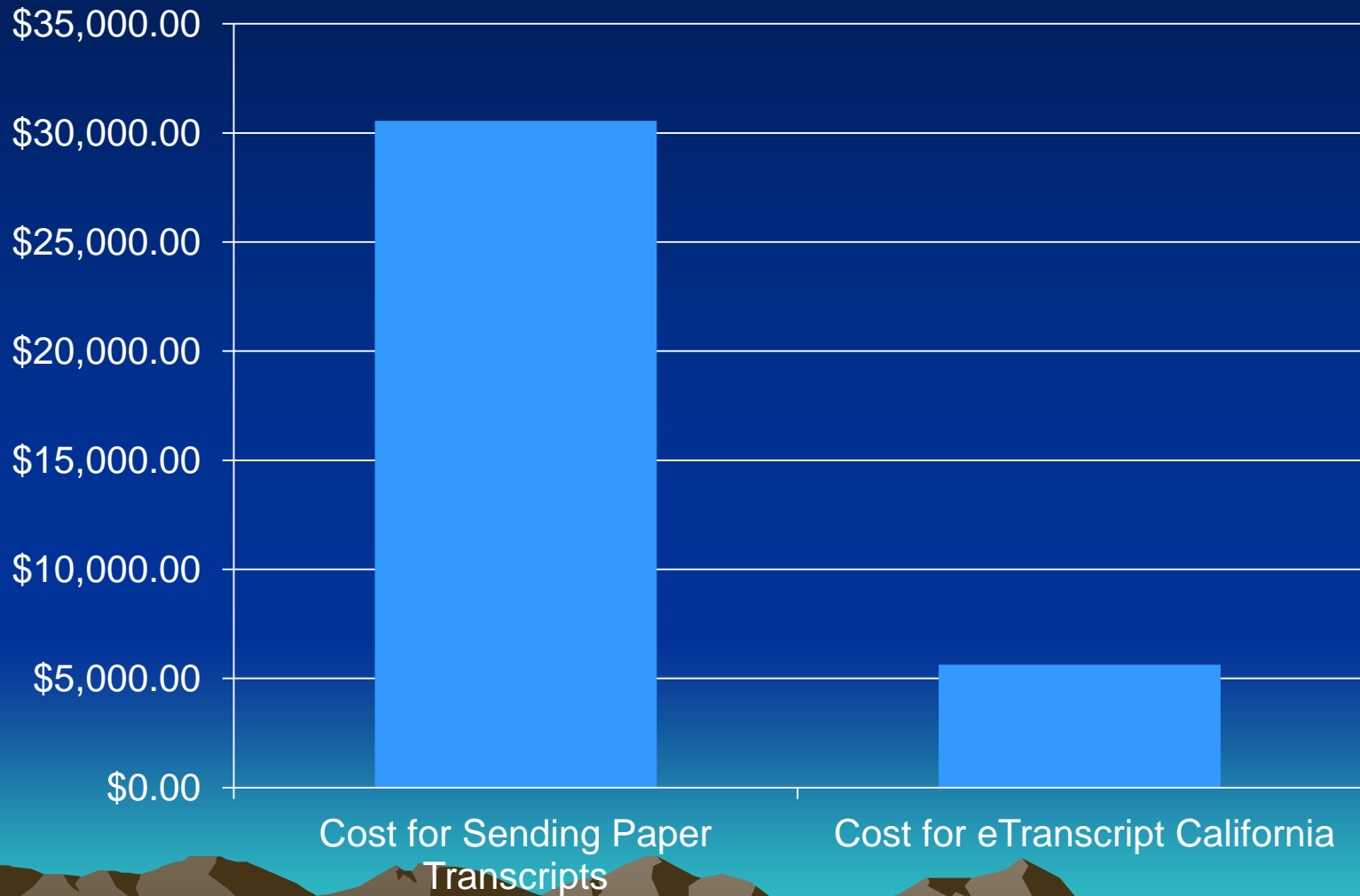
- Associate Degree for Transfers to CSU
 - Support for SB-1440
- Enhancements for 4 year transcripts
 - Support 4 year degrees
 - Degrees in-progress vs. completed
- Improved Institutional Preferences/Profiles
 - Display of transcript exchange practices
 - Deploy in mid-April
- Enhance Transcripts Exchange with SPEEDE

Cost to Send Paper Transcripts

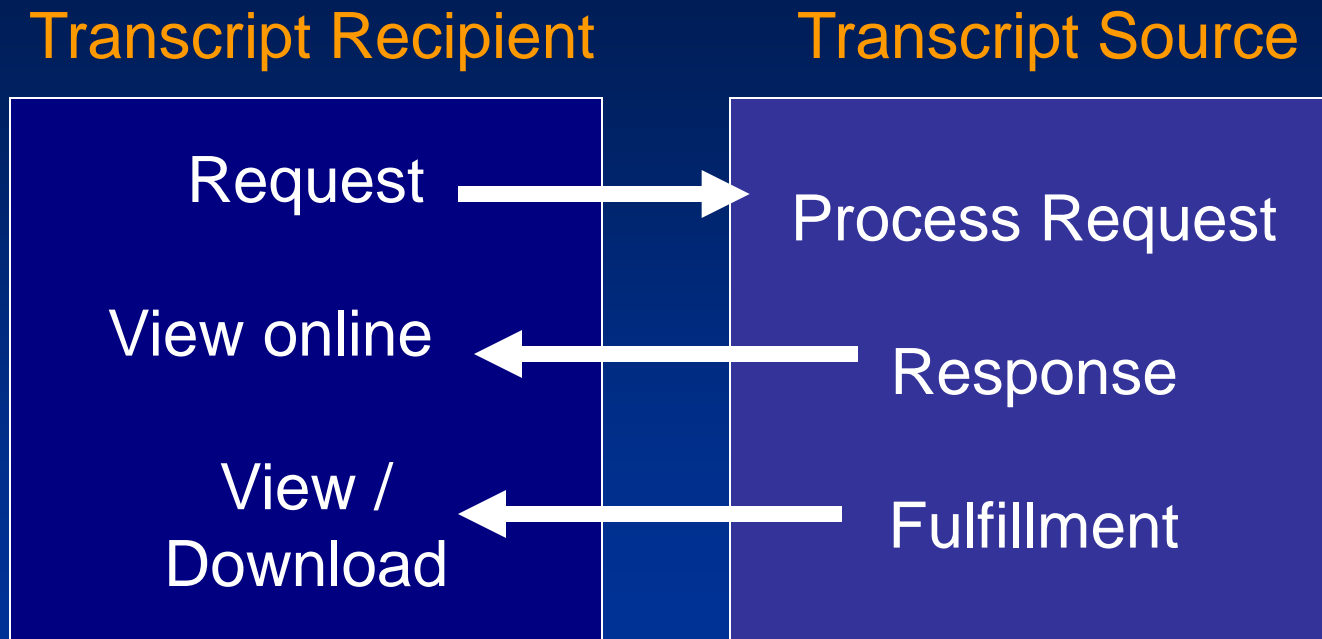


Cost per Paper Transcript			
Envelopes (each)	\$0.04		
Security paper per transcript (2 sheets @ .60 each)	\$1.20		
Postage (each transcript)	\$0.42		
Staff cost per transcript (3 minutes per transcript)*	\$2.84		
Total Cost per Paper Transcript	\$4.50		
Transcripts Processed per year			
Transcripts sent to other colleges (could be sent electronic)	6,791		
Total transcripts processed	6,791		
Calculated Totals			
Total cost per paper transcript (=B7)	\$4.50		
Transcripts sent to other colleges (=B10)	6,791		
Total Cost for Sending Paper Transcripts	\$30,559.50		
Cost difference - sending paper transcripts versus electronic			
Cost for Sending Paper Transcripts (=B16)	\$30,559.50		
Cost for eTranscript California - CCC contract**	\$5,625.00		
Savings (Paper Transcript Cost minus eTranscript California cost (B19-B20)	\$24,934.50		

Sending Paper vs. eTranscriptCA



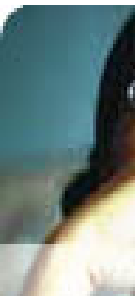
Major Functionality



- Manual or Automated processing
- Common eTranscript California Data Dictionary (ASCII based)
- Automated email messaging (optional setup for senders)

Transcript Options

[Home](#) [Transcripts](#) [Preferences](#) [Help](#)



- Request College Transcripts
- Fulfill College Transcript Requests
- Download College Transcripts
- Download High School Transcripts
- Account Manager
- Reports
- Preferences
- About eTranscriptCA

My Control Center

Term Status

Term	Status	Notes
Fall 2006	CLOSED	

Calendar

Event	Start Date	End Date
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Workflow - Fulfill Transcript Requests

- Receive Electronic Transcript Request
- Match Request to Student Record
- Build Transcript File from Student Record
- Deliver Transcript via Control Center
- Transcript is immediately available at Recipient Institution



Automating the Process

- Xap Communicator –
 - Requests - Unattended Upload / Download
 - Transcripts - Unattended Upload / Download
- Respond for Student Record Holds
- Recycling Requests for Fulfillment



Transcript Reception Options

- Multiple formats XML, EDI, PDF, HTML
- View transcript online and/or print
- Transcripts support CA unique standards
 - CSU GE and IGETC
 - CCC to CSU Associate Degrees for Transfer (AA-T or AS-T)
- Import data to in-house systems
- Option to receive via SPEEDE Server



Gen-Ed Additions

GE Certification Table on Transcript View

GENERAL EDUCATION CERTIFICATION

CSU GE Completed 05/30/2005			CSU IGETC			UC IGETC		
Area A	Y	05/30/2005				Area 1	N	
Area B	Y	05/30/2005				Area 2	N	
Area C	P	03/10/2005				Area 3	Y	05/30/2005
Area D	Y	05/30/2005				Area 4	N	
Area E	Y	12/15/2004				Area 5	P	03/15/2005
Amer. Hist/Inst	Y	07/10/2004				Area L	N	

Y = Certified completed; N = Not completed; P = Completed with pass-along credit from another institution



Gen-Ed Additions

Course details – GE & IGETC information

2004 Spring Semester 01/15/2004 – 03/30/2004												
Course ID	Course Title	<u>Rpt</u>	<u>Actn</u>	<u>Cred</u>	<u>Hon</u>	<u>T</u>	Course units	Earned units	Grade points	<u>Grade</u>		
<u>Hist 1101A</u>	American history					H S	3.00	3.00	10.50	B+		
GRADE SCALE CODE: 55												
LOCATION: North trade-tech campus												
ALTERNATE COURSE ID: 001-233-15789												
STATE ARTIC ID: 1234567890; CSU ARTIC ID: 0987654321												
Transferable to UC/CSU; Degree Applicable												
CSU GE Eligible A10, B1 Certified A10												
CSU <u>AMER.HIST</u> Met;												
CSU IGETC Eligible 1A, 2A												
UC IGETC Certified 3B												
<u>Engl 12A</u>	English composition						3.00	3.00	12.00	A		
Transferable to CSU only; Degree Applicable												
<u>PE 1500</u>	Aerobics	R	A	R	C	E	O	S	0.00	0.00	0.00	F
Not transferable; not degree applicable												
TERM TOTALS						<u>T</u>	Attempt units	Earned units	Grade points	<u>GPA</u>		
Non-cumul for Transcript Inst; All						S	6.00	6.00	22.50	2.555		
Cumulative for Transcript Inst; All							11.00	11.00	42.50	3.555		

Reporting

Available Transcript Reports

Incoming transcripts from other institutions



Transcripts we've requested:	Summary	Detail
Transcripts we've received:	Summary	Detail
Transcripts we're waiting to receive:	Summary	Detail

Outgoing transcripts to other institutions



Transcripts Requested by all Institutions:	Summary	Detail
Transcripts we've sent:	Summary	Detail

Miscellaneous Reports

Institution Profiles:	All Institutions	Selected Institution
Student Email Addresses:		Student Email Addresses
SPEEDE Server Registrant Codes:		SPEEDE Server Registrant Codes

eTranscriptCA Demo

- Requesting transcripts
 - Push transcript out to destination college
 - Manual request for transcript
 - Batch transcript requests from multi colleges
- Transcript delivery
 - Send transcripts out
 - Receive transcripts



San Mateo College Processes



San Mateo Admissions

- Students are required to request their transcript online through self-service BANNER
- Paper transcript requests are available to students:
 - course work completed prior to Summer 1981
 - rush transcript requests, and
 - transcripts requiring attachments
- Our website clearly states we will only accept paper requests from students attending prior to Summer 1981
- Challenge to move students from paper to self-service BANNER but the time we have saved by directing students to the web has been well worth the effort



CSM Web Orders

- Transcripts requested online by a student through self service BANNER to be sent to participating school is sent electronically immediately
- During two week period in March, **55 transcripts** were sent to 8 colleges with no A&R staff assistance
- CSU Sacramento
- CSU San Francisco
- CSU Chico
- CSU Long Beach
- CSU Northridge
- CSU San Diego
- CSU San Jose
- University of So. Calif.



Electronic Requests & Transcripts

- SMCCCD accepts electronic transcript requests from participating schools
- Transcripts are released immediately at no charge to the student
- During two weeks in March, **314 e-transcript requests** were requested from 6 colleges via the Control Center
 - CSU Northridge CSU Sacramento
 - CSU San Francisco CSU San Diego
 - CSU San Jose University of Phoenix
- **No A&R staff assistance was needed**



Electronic Request / Paper Transcript

- Twice a day A&R receives a report of students who have requested their transcript via BANNER self-serve
- Online requests to deliver transcripts to non-participating school, businesses or home addresses
- Twice a day CSM prints/mails these transcripts for Canada, Skyline and CSM
- During two week period in March, **595 Transcripts** were requested through BANNER self-serve to be mailed
- Quicker and improved customer service to the students requesting transcripts online



Transcript Staffing

- Prior to 2001, CSM had two full time staff dedicated to transcript processing
- Transcript processing turn-around time of two weeks or more was not uncommon
- Currently, we have one quarter full time staff dedicated to transcripts
- CSM has taken on the responsibility of printing and mailing all web transcripts for our district
- Transcripts are normally processed and sent the same day the request is received



Summary

- Two week period in March:
 - 55 Web orders, transcripts sent electronically
 - 314 e-requests, transcripts sent electronically
 - 595 Web orders, transcripts printed & mailed
 - 964 total transcripts processed
 - 369 (38%) delivered electronically with no staff assistance
- As more colleges participate percentage of electronic delivery will grow



San Mateo District Colleges

- Electronic Transcript Delivery since 2007
 - 13,256 College of San Mateo
 - 15,285 Skyline College
 - 6,943 Canada College



More Information

- <http://etranscriptca.org>
- List eTranscriptCA colleges
- Link to college contact listing
- File Repository



The screenshot shows the eTranscript California website. The header features the logo "eTranscript CALIFORNIA" on the left, and on the right, there are font size controls (A+, A-, RESET), the date "Sunday, April 01st 2012", and a search bar with a "Go" button. Below the header is a navigation menu with links: Home, About eTranscript California, Events, News, Links, and 2010 Workshop Videos. The main content area is divided into two columns. The left column contains links for "Contact Us", "File Repository", and a "Login Form". The right column has a heading "eTranscripts for California" with a timestamp "Monday, 23 July 2007 08:52". Below this, there is a section for an "April 3, 2012 - eTranscript California Workshop" hosted by the College of San Mateo, with registration and workshop schedule links. Another section titled "CCC Mini-Grants" describes a program for converting from paper-based to electronic transcripts, with an application deadline and a link for more information. The bottom section mentions "CCCTran" becoming "eTranscript California".

eTranscript
CALIFORNIA

A+ A- RESET
Sunday, April 01st 2012
search... Go

Home About eTranscript California Events News Links 2010 Workshop Videos

Contact Us

File Repository

Login Form

Username

Password

Remember Me ☐

eTranscripts for California
Monday, 23 July 2007 08:52


April 3, 2012 - eTranscript California Workshop
Hosted by College of San Mateo
Registration deadline 3/30/2012 - [Click Here Info & Register](#)
Workshop Schedule and Descriptions - [Click Here](#)








CCC Mini-Grants - CA Assembly Bill 1056, requires CA Community Colleges to convert from a paper-based transcript process to electronic transcripts. The legislature provided one time funding of \$500,000 to effect this transition. The California Community Colleges Chancellors office has created this new mini grant program to disburse these funds to the colleges. Application deadline 12/31/2012. [Click here for more info and to apply](#)

CCCTran has become "eTranscript California", with the same renowned transcript processing capabilities now available across all California postsecondary systems.

File Repository



eTranscript California :: File Repository  **RSS**

Containers	Folders/ Files
 About eTranscript California	(8/22)
 Contracts & Agreements	(0/1)
 eTranscriptCA Steering Committee	(1/13)
 Making the case for eTranscriptCA	(0/3)
 Recommended Practices	(0/7)
 SB1440 eTranscriptCA Support	(0/4)
<p>Changes to eTranscript California to support CCC to CSU student transfers according to state senate bill 1440. Changes will not be deployed to production environment until testing is completed with CSU system around the end of June 2012.</p>	
 Support Files	(6/22)
 Workshops	(4/13)

Questions?



OUT TO LUNCH

