



MEETING MINUTES

May 5, 2022

1:30 – 2:30 PM

ZOOM phone/video conference

Expected Attendees

Anticipated Attendee	Representing	
Michelle Ransom, Chair	UC San Diego	X
Vice Chair	(vacant)	
Secretary	(vacant)	
Rena Martinez-Stlutka	Past Chair, Fullerton College	
Michelle Pena	Bakersfield College	X
Justine Kincade	College of Sequoias	X
Michael Simpson	Contra Costa College	
Steve Waterhouse	El Camino College	
Paul Pham	El Camino College	
Michelle Morris	Glendale CCD	
Austin Kemie	Glendale CCD	
Mitch Leahy	Santa Rosa Junior College	
Clark Ray	Santa Rosa Junior College	
Rocio Rubalcava	Los Angeles City College	
Beatriz Rodriguez	Los Angeles City College	
Andrew Alvarez	Los Angeles CC District	

Anticipated Attendee	Representing	
James Fitzsimmons	Los Angeles CC District	X
Hong Nguyen	Los Angeles CC District	
Maricela Arevalo	Los Rios CCD	
David Sahakyan	Los Rios CCD	
Lorena Lopez	Pierce College	
Vivian Meshriky	Pierce College	
Kristine Ayvazyan	Pierce College	X
Veronica Fisher	Reedley College/ State Center CCD	X
Mark Liang	Santa Ana College	
April Grommo	CSU CO	X
Enoch Woo	CSU CO	X
Nancy Umphres	CSU CO	
Janice Miller	CSU Long Beach	X
Nita Guzman	CSU Northridge	
Riel Palis	CSU Northridge	
Camille Rieck-Armstrong	San Francisco State	

Anticipated Attendee	Representing	
Renee Monte	San Francisco State	
Laura Chavez Hardy	UC Office of the President	
Hannah Frankel	UC Berkeley	X
Karla Contreras	UC Riverside	X
Anthony Schmid	UC Santa Barbara	
Monterey Sims	University of Phoenix	
Suzy Eagen	University of Phoenix	
Sean O'Reilly	XAP	X
Steve Klein	CCC Tech Center	
Mark Cohen	CCC Tech Center	X
Valerie Lundy-Wagner	CCCCO	
Russell Grant	CCCCO	
Gary Bird	CCCCO	
Nabil Fares	CCCCO	X
Bryan Snow	CCCCO	X

ZOOM Participant/Meeting Details

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/873581329> [See invite for password]

Or iPhone one-tap (US Toll): +16699006833,873581329# or +16468769923,873581329#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 873 581 329

International numbers available: <https://zoom.us/u/abbgr6AIMu>

A. Introductions

- 1. Roll Call (Michelle Ransom)
- 2. Accept Minutes from prior meeting (Michelle Ransom)

Minutes accepted by Jim Fitzsimmons, seconded by Janice Miller.

- 3. Agenda review/revision (Michelle Ransom)

No revisions.

B. Committee Business (Open Meeting)

- 1. CCC Tech Center Update (Mark Cohen)

Working on annual XAP contract renewal and ongoing coordination with CVC/OEI.

- 2. XAP Sales Update (Sean O'Reilly)

Saddleback is onboard in support of CVC/OEI, the State Center District colleges had previously paused their transcript sending as Madera came onboard, Fresno City, Clovis, Reedley have returned to eTranscript CA with Madera. Foothill and Deanza are also making progress towards returning as senders in the near future.

- 3. Update: Rollout of support for Area F (Sean O'Reilly)

Communication going out in April, being finalize now. Will be sent out Monday April 10 to A&R officers at the participating colleges. Also preparing a spreadsheet to track progress. A question was raised on timing of the June release in relation to seasonal transcript volume, a revised release date to be discussed at the following meeting.

- 4. Review Monthly Usage Report (Mark Cohen)

Growth in adoption with return of 4 colleges to eTranscript CA in this month.

C. Closing

- 5. Roll Call (Michelle Ransom)

Next Steering Committee Meeting – June 2, 2022