

MEETING MINUTES

June 2, 2022

1:30 – 2:30 PM

ZOOM phone/video conference

Expected Attendees

Anticipated Attendee	Representing	
Michelle Ransom, Chair	UC San Diego	x
Vice Chair	(vacant)	
Secretary	(vacant)	
Rena Martinez-Stlutka	Past Chair, Fullerton College	
Michelle Pena	Bakersfield College	
Justine Kincade	College of Sequoias	
Michael Simpson	Contra Costa College	
Steve Waterhouse	El Camino College	
Paul Pham	El Camino College	
Michelle Morris	Glendale CCD	
Austin Kemie	Glendale CCD	
Mitch Leahy	Santa Rosa Junior College	x
Clark Ray	Santa Rosa Junior College	
Rocio Rubalcava	Los Angeles City College	
Beatriz Rodriguez	Los Angeles City College	
Andrew Alvarez	Los Angeles CC District	

Anticipated Attendee	Representing	
James Fitzsimmons	Los Angeles CC District	
Hong Nguyen	Los Angeles CC District	
Maricela Arevalo	Los Rios CCD	
David Sahakyan	Los Rios CCD	
Lorena Lopez	Pierce College	
Vivian Meshriky	Pierce College	
Kristine Ayvazyan	Pierce College	
Veronica Fisher	Reedley College/ State Center CCD	x
Mark Liang	Santa Ana College	
April Grommo	CSU CO	
Enoch Woo	CSU CO	X
Nancy Umphres	CSU CO	X
Janice Miller	CSU Long Beach	X
Nita Guzman	CSU Northridge	
Riel Palis	CSU Northridge	
Camille Rieck-Armstrong	San Francisco State	

Anticipated Attendee	Representing	
Renee Monte	San Francisco State	
Laura Chavez Hardy	UC Office of the President	
Hannah Frankel	UC Berkeley	X
Karla Contreras	UC Riverside	x
Anthony Schmid	UC Santa Barbara	
Monterey Sims	University of Phoenix	
Suzy Eagen	University of Phoenix	X
Sean O'Reilly	XAP	X
Steve Klein	CCC Tech Center	X x
Mark Cohen	CCC Tech Center	X
Valerie Lundy-Wagner	CCCCO	
Russell Grant	CCCCO	
Gary Bird	CCCCO	X
Nabil Fares	CCCCO	X

ZOOM Participant/Meeting Details

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/873581329> [See invite for password]

Or iPhone one-tap (US Toll): +16699006833,873581329# or +16468769923,873581329#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 873 581 329

International numbers available: <https://zoom.us/j/873581329>

A. Introductions

- 1. Roll Call (Michelle Ransom)
- 2. Accept Minutes from prior meeting (Michelle Ransom)

Motion to accept minutes made by James Fitzsimmons, seconded by Janice Miller

- 3. Agenda review/revision (Michelle Ransom)

No revisions made. The Chancellors Office representatives did not have an update on the RFI being developed.

B. Committee Business (Open Meeting)

- 1. CCC Tech Center Update (Mark Cohen)

CCC Tech center continues to work on the contract renewal for the new fiscal year, and coordinating with CVC/OEI in the onboarding of CVC-participating colleges to eTranscript CA.

- 2. XAP Sales Update (Sean O'Reilly)

Yuma CCD has expressed interest in joining eTranscript CA. San Diego CCD is interested in joining as a receiver.

- 3. Update: Rollout of support for Area F (Sean O'Reilly)

Sean updated the steering committee on the progress of colleges preparing for the release of the update. Sean also noted that Parchment is actively preparing to support the necessary changes for colleges integrated to eTranscript CA through the Credentials or Parchment platforms.

A suggestion was made to move the release date from June to July or early August to avoid coinciding with transcript deadlines (which general range from July 1 through mid July).

- 4. Review Monthly Usage Report (Mark Cohen)

Mark reported progress with colleges rejoining after a temporary pause for reintegration, with several colleges showing declines in usage which Sean O'Reilly will be investigating.

C. Closing

5. Roll Call

(Michelle Ransom)

Next Steering Committee Meeting – July 7, 2022