

MEETING MINUTES

October 6, 2022

1:30 – 2:30 PM

ZOOM phone/video conference

Expected Attendees

Anticipated Attendee	Representing	
Michelle Ransom, Chair	UC San Diego	
Vice Chair	(vacant)	
Secretary	(vacant)	
Rena Martinez-Stlutka	Past Chair, Fullerton College	
Michelle Pena Smith	Bakersfield College	
Justine Kincade	College of Sequoias	X
Michael Simpson	Contra Costa College	
Steve Waterhouse	El Camino College	
Paul Pham	El Camino College	
Michelle Morris	Glendale CCD	
Austin Kemie	Glendale CCD	
Mitch Leahy	Santa Rosa Junior College	
Clark Ray	Santa Rosa Junior College	
Rocio Rubalcava	Los Angeles City College	
Beatriz Rodriguez	Los Angeles City College	x
Andrew Alvarez	Los Angeles CC District	

Anticipated Attendee	Representing	
James Fitzsimmons	Los Angeles CC District	X
Hong Nguyen	Los Angeles CC District	
Maricela Arevalo	Los Rios CCD	
David Sahakyan	Los Rios CCD	
Lorena Lopez	Pierce College	
Vivian Meshriky	Pierce College	
Kristine Ayvazyan	Pierce College	X
Veronica Fisher	Reedley College/ State Center CCD	
Mark Liang	Santa Ana College	X
April Grommo	CSU CO	
Enoch Woo	CSU CO	x
Nancy MiLee	CSU CO	X
Janice Miller	CSU Long Beach	X
Nita Guzman	CSU Northridge	
Riel Palis	CSU Northridge	
Camille Rieck-Armstrong	San Francisco State	

Anticipated Attendee	Representing	
Renee Monte	San Francisco State	
Laura Chavez Hardy	UC Office of the President	
Hannah Frankel	UC Berkeley	X
Rubi Bedran	UC Riverside	X
Luke Lindquist	UC Santa Barbara	
Monterey Sims	University of Phoenix	
Suzy Eagen	University of Phoenix	X
Sean O'Reilly	XAP	X
Steve Klein	CCC Tech Center	
Mark Cohen	CCC Tech Center	X
Valerie Lundy-Wagner	CCCCO	
Russell Grant	CCCCO	X
Gary Bird	CCCCO	
Susan Rutz	CCCO TAP Team	X

ZOOM Participant/Meeting Details

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/873581329> [See invite for password]

Or iPhone one-tap (US Toll): +16699006833,873581329# or +16468769923,873581329#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 873 581 329

International numbers available: <https://zoom.us/u/abbgr6AIMu>

A. Introductions

- 1. Roll Call (Michelle Ransom)
- 2. Accept Minutes from prior meeting (Michelle Ransom)

Motion to accept minutes made by James Fitzsimmons, seconded by Janice Miller

- 3. Agenda review/revision (Michelle Ransom)

No revisions at this time

B. Committee Business (Open Meeting)

- 1. CCC Tech Center Update (Mark Cohen)

The CCC Tech Center (working with XAP) continues to coordinate with the CVC-OEI initiative to onboard colleges as both senders and receivers.

- 2. XAP Sales Update (Sean O'Reilly)

Working with colleges coming on board, with a number of demos scheduled over the next month.

- 3. Review Monthly Usage Report (Mark Cohen)

Seeing continued growth as colleges return from re-integration and are newly added in support of CVC-OEI.

C. Closing

- 4. Roll Call (Michelle Ransom)

Next Steering Committee Meeting – November 3, 2022